

# ACE

# FALL SESSION 2016

Class Begins **October 11th.....Register Now!**

**Online Registration ONLY at [www.IPSFacademy.org](http://www.IPSFacademy.org)**

## SPANISH YEARLONG Grades 1st-3rd

ACE is proud to be able to offer Spanish right after school on campus!

Conversa focuses on developing self-confidence, inspiring a love for languages and an understanding of Hispanic cultures in a fun, active and natural way. This is a positive experience for students to encourage and support future language learning.



Since, May 2004 Conversa has been providing foreign-language education programs in Southern California with the aim of providing students the best Spanish educational program in a cost effective manner. All teachers are native or near native speakers of Spanish and also communicate clearly in English. The price through IPSF ACE is an amazing deal.

Why at a young age?

Learning a foreign language at a young age has many long-term benefits for our children. Many experts estimate that by age 8-12, humans already lose the ability to hear and reproduce new sounds. Young children who are exposed to a foreign language gain the natural ability to string words together and pronounce them authentically from simply absorbing the spoken language.

# hola!

Below are some things that will be covered:

- Introduce the colors, numbers 1- 10
- Introduce the greetings, formulaic expressions including ¿cómo estás? ¿cómo te llamas? ¿cuántos años tienes?
- Introduce basic questions ¿qué? ¿quién? ¿dónde? ¿cuántos? ¿por qué?
- Introduce basic structures: Hay, Tiene, Quiere, Va a, se llama, dice
- Introduce basic commands such as: camina, corre, se levanta, se sienta, levanta la mano, lee, escribe.
- Teach how Hispanics greet each other and about where Spanish is spoken around the world

**Class Dates:** TUESDAYS, October 11th, 2016 through April 25, 2017.

**NO Class:** November 22, December 20, 27 & April 4.

**Grades:** 1-3      **Time:** 2:35-3:35 PM      **Location:** TBD      **# of Meetings:** 25

**Class Fee:** \$463.00 full payment for the entire school year. That's a 5% discount.

**OR**

Non-refundable payment of \$122 due at registration, then an additional three payments of \$122 by credit card only due on December 1, 2016, February 1, 2017 and April 1, 2017.

Credit Card Authorization form required. Form will be provided following enrollment.



**Questions? Contact volunteer UP ACE Coordinator Maria Changsek at [UniversityParkACE@yahoo.com](mailto:UniversityParkACE@yahoo.com)**

# GENERAL INFORMATION

## REGISTRATION:

Begins: 9/21/2016  
Ends: 10/9/2016

Classes start: 10/11/2016

Register at [www.ipsfacademy.org](http://www.ipsfacademy.org)

Enrollment is subject to class availability. If we have space in classes after the registration period, we may accept additional students. Irvine students are eligible to attend ACE classes at any ACE school, space permitting.

## HOW TO REGISTER:

1. Login at [www.IPSFacademy.org](http://www.IPSFacademy.org) Please use Chrome or Safari as your browser; older versions of Internet Explorer are not supported.
2. If you have not created a User Email/-Password account, you will need to create one for yourself. Click "Create An Account". Once you have successfully created a parent profile, you will be directed to login.
3. Click on "Add a Student" to create profiles for each of your students if one does not already exist. For existing students, verify profiles are up to date including grade, homeroom and transportation. Student information does NOT update automatically.
4. Click "Register for Classes".
5. Select the desired class(es) and check-out.
6. Once you have checked out, you will receive an email confirmation listing your student's class enrollment.

**REFUNDS:** Full refunds are available for classes canceled by IPSF. If your child misses classes or withdraws before the end of the session, you are still obligated for the full fees for that session. You are eligible for a prorated tuition refund or credit only if your child withdraws due to serious illness or injury, corroborated by a note from your doctor. Refunds requested 72 hours prior to the first class meeting are subject to a \$25.00 non-refundable program fee. Tuition is non-refundable- after the first meeting. Please be advised that refunds may take up to one month to process. If you wish to apply for a refund, please contact your school site coordinator.

**FLEX ACCOUNTS:** Receipts for dependent care documentation are available on request. Please contact IPSF with parent name, child's name, address, phone number, location of ACE class attended, class names and dates attended. Email Cecilia Depew at [cdepew@ipsf.net](mailto:cdepew@ipsf.net) or call (949) 263-8340.

**CLASS AGE LIMITS:** In order to develop classes suitable for a particular age range, we specify age limits in the brochure.

**CLASS CONFIRMATIONS:** Class Confirmations are emailed upon successful completion of enrollment. Please add [ipsfacademy@ipsf.net](mailto:ipsfacademy@ipsf.net) to your email address book.

**CLASS CANCELLATIONS:** We do our best to accommodate all students who sign up for ACE classes. In order to keep class fees as low as possible, we must set a minimum enrollment number for each class to cover the class expenses. If the minimum enrollment is not met, the ACE Program reserves the right to cancel the class and return all registration fees. You will be notified of any cancellations before the first scheduled day of class.

**TRANSPORTATION:** Getting students to and from class is the responsibility of parents. In the first week of classes, ACE site monitors will attempt to locate registered students who are not present in their class. After that week, however, we expect that the students will know where they should go. If your child has difficulty remembering to go to class, you might want to escort him/her or contact another child in the class so your child has a "buddy" to provide a reminder about class.

ACE students must be picked up immediately after class. Arranging pick-up is the responsibility of parents. School staff, ACE instructors and ACE volunteer monitors are not responsible for your child after class. If you are late picking your student up two times, your student will be removed from the program and there are no refunds.

**SNACKS:** Your child is always welcome to bring a personal snack. Please do not send any snacks containing peanut or tree nut products. Please contact the school site ACE coordinator immediately if your child has severe food allergies.

**CONTINUING CLASSES:** Unless noted otherwise in the brochure, students in continuing classes must submit a registration form and payment for each session.

**CONDUCT:** Normal classroom conduct is expected of all ACE students and we generally have very few problems with the behavior of our students. Children displaying unacceptable behavior will be issued a one-time "Behavior Citation". If a second citation is necessary, the child will have to speak to the school principal and may be dismissed without refund.

**SCHOLARSHIPS:** A limited number of 50% - 75% scholarships (max award \$200) are available for all classes based on need. Income documentation is required for approval. Parents may apply for a scholarship by accessing the scholarship form at [www.IPSFacademy.org/ACE](http://www.IPSFacademy.org/ACE). For questions, please email IPSF ACE at [ipsfacademy@ipsf.net](mailto:ipsfacademy@ipsf.net).

**PROGRAM SPONSORSHIP:** Irvine Public Schools Foundation (IPSF) sponsors the district-wide ACE program in cooperation with the Irvine Unified School District.

For further information about the ACE program at other schools, please call IPSF at 949-263-8340.

**ATTENDANCE:** If your student is absent the day of his or her ACE class, please send a message to the contact listed below before 11 AM on the day of ACE class.

????? QUESTIONS ??????

Contact Maria Changsek at  
[UniversityParkACE@yahoo.com](mailto:UniversityParkACE@yahoo.com)

**ACEIPSF**  
AFTERSCHOOL CLASSROOM ENRICHMENT